

Work Group: KEN IT Coordination Committee

Date	1/3/07	Time	3:00 p.m.
Facilitator	K. Ann Riggs	Scribe	Glenda Carmack
Location	9 th Floor Conf. Rm. Capital Plaza Tower	Call-In #	

Agency / Attendees / Role

Educ.	Ann Riggs	Committee Member
EPSB	Scott Smith	Committee Member
KDE	Tim Sizemore (on behalf of David Couch)	Committee Member
CPE	Allen Lind	Committee Member
COT	Tom Ferree	Committee Member
CPE	Miko Pattie	Chairperson, Application Subcommittee
OEA	Pam Young	Guest

Agenda/Decisions

Item:		Decision(s)
1	Call to order	
Item:	Review of 1/9/07 Executive Committee Meeting Agenda	Decision(s)
2	<p>The Executive Committee 10/3/06 minutes was distributed for review to members only at least 30 days prior to the next meeting.</p> <p>Minutes for 11/15/06, were not available at this time.</p> <p><u>Network Subcommittee Update</u> Tim Sizemore asked if the power point presentation link would need approval.</p>	<p>Legal has approved and should be sent out in advance, before the 9th of the month to members only.</p> <p>Minutes will be available before next meeting on 1/24/2007.</p> <p>Ann will review w/appropriate staff before the Executive meeting on 1/9/07. No other approval needed.</p>

	<p><u>Application Subcommittee Update</u></p> <p>Indicators for applications are not ready. Miko will put together justification and Survey.</p> <p>Milo suggested using the website for the presentation on 1/9/07.</p> <p>All members agreed this would be a great way to publicize the website and</p>	<p>Miko will update the KEN Application Planning.</p> <p>The committee members agreed to use the website in the Executive Committee presentation.</p>
Item:	Program Manager Update	Decision(s)
3	<p>Five new resumes to review for position.</p> <p>Ann asked the committee members to review the position description and to identify gaps in project that this position would fill. Discussion followed.</p>	<p>Will look at Job Description for Project Manager, may have to rewrite.</p>
Item:	Internet 2 Budget Update	Decision(s)
4	<p>Tim and Miko will apply for a grant with National Endowment Humanities (NEH).</p>	<p>Update will be provided.</p>
Item:	eRate Update	Decision(s)
5	<p>eRate will be applied for. A special account will be set up at KDE to identify eRate monies that came from KEN initiatives</p>	<p>Ann Guarneri and Robin Kinney will determine the best way to manage these funds.</p>
Item:	January Meetings	Decision(s)
6	<p>Executive Meeting is scheduled for 1/9/07 @ 2:00 p.m.</p> <p>ITC Meeting is scheduled for 1/24/07 @ 3:00 p.m.</p>	<p>Everyone planned to attend.</p> <p>Will return to regular semi-monthly meetings.</p>

Item:	Open Discussion	Decision(s)
7	<p>Allen Lind discussed a budget meeting he attended on the capital monies. Budget of \$8.9 million.</p> <p>\$5.3 - KDE. \$2.40 - CPE \$1.275 – DWI & Other agencies</p> <p>In addition, Al mentioned that some projects that were vetoed in the 2006 session will be considered by legislators during the 2007 session to reapprove the appropriations amounting to around \$10M.</p>	<p>Finance will have to approve all expenditures of funds that have not already been approved.</p>

Other Discussions

New/Other Business – Discussions and Decisions:

Next Steps

Action Items Assigned in this Meeting:
<ol style="list-style-type: none"> 1. KEN PM position description rewrite 2. 1/9/07 Executive Committee meeting prepwork

Next Meeting	Agenda Items Suggested and/or Moved Forward
	Items:
	<ol style="list-style-type: none"> 1. Executive Committee Meeting 1/9/07 2. Next IT Coordination Committee Meeting is 1/17/07.

KPID = Key Point(s) Influencing Decision (e.g. timing, funding, access, security issues, MoU or other signatory approval needed, etc.) will be noted as and if they apply to individual decisions.